



CMFO CREDIT FORM

Name: _____

Government or Organization: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

E-mail address: _____

At the conclusion of the conference- Please complete this form and **scan** and **e-mail** to the following:
 Marianne C. Lobaccaro, MMC, RMC, CMFO, CMFO@nysmfo.com, villageadministrator@villagenorthhills.com Village of North Hills, 1 Shelter Rock Road, Roslyn, NY 11576-3130

FOR QUESTIONS CONTACT: Marianne C. Lobaccaro – villageadministrator@villagenorthhills.com (516)-627-3451

Time	Session Name	Circle Minutes Attended	
Tuesday, September 22, 2020			
9:30 – 10:30	Meeting and Minutes: Tips for Running Meetings That End on Time and Drafting Minutes		60
9:30 – 10:30	Municipal Finance Fundamentals		60
9:30 – 10:30	Developing an Operational Plan for Emergencies		60
10:40-11:40	The Basics and the Intricacies of the Open Meetings Law		60
10:40-11:40	Social Media Content Production and Community Building		60
10:40-11:40	Establishing and Accounting for Reserves		60
1:00 – 2:00	The Next Frontier Working from Home and Managing Employees from a Distance		60
1:00 – 2:00	Managing Your Cash Flow		60
1:00 – 2:00	Albany Washington Update		60
3:00 - 4:00	Stump the Staff		60
3:00 - 4:00	Work-Life Balance and Managing Stress		60
Wednesday, September 23, 2020			
9:30 - 10:30	Understanding FOIL and the Recent Amendment Impacting Police Disciplinary Records		60
9:30 - 10:30	Overview of Governmental Accounting		60
9:30 - 10:30	Ethics: You Can't Escape It		60
10:40 - 11:40	Policies and Procedures: The Must-Haves and Should-Haves		60
10:40 - 11:40	Managing Your Budget in a Time of Fiscal Stress		60
10:40 - 11:40	Cybersecurity and the New Normal		60
1:50 - 2:50	Clerk's Seminar		60
1:50 - 2:50	The Ins and Outs of Municipal Procurement		60
1:50 - 2:50	Employee Discipline Done Right: Why Can't We All Get Along?		60
3:00- 4:00	E-bikes, E-scooters and Traffic Redesign		60
3:00- 4:00	Women in Municipal Government		60
3:00- 4:00	Yoga for the Office		60
Thursday, September 24, 2019			
9:30 - 10:30	Administering Public Water and Sewer Systems		60
9:30 - 10:30	Local Government Records Management for 2021 and Beyond: An Overview of the New LGS Retention Schedule		60
9:30 - 10:30	Fraud Prevention and Detection		60

Time	Session Name	Circle Minutes Attended	
10:40 - 11:40	Protests and Political Signs: Local Government in the Age of Trump, BLM and Social Media		60
10:40 - 11:40	Sexual Harassment Prevention		60
10:40 - 11:40	Retirement System Update		60
1:20 - 2:20	It's Time to Go: Leave Time Policies in the Age of Travel Restrictions and Mandatory Quarantine Orders		60
1:20 - 2:20	Finance Officers' Seminar		60
1:20 - 2:20	Re-Opening Government		60
2:30 - 3:30	Boot Camp Trivia! The Week in Review		60

I CERTIFY THAT I ATTENDED THE SESSIONS CIRCLED: _____

APPLICANT SIGNATURE

FOR CMFO/RMC USE ONLY:

Summary:	Total Minutes:	Divided by 60 Equals:	Total Credit Hours:
ATTENDANCE RECORDED BY CMFO/RMC CHAIR:			
			SIGNATURE